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POSITION
CHARTERED ACCOUNTANT

SUMMARY

The Chartered Accountant will be responsible in managing the financial health and compliance of the company. The main responsibilities include overseeing financial reporting, budget management, and ensuring adherence to tax regulations. In addition, the professional also needs to conduct cost analysis, manage audits, and provide insights for financial planning and risk assessment specific to construction projects. Additionally, the individual require to manager proper allocation of funds, track project expenses, and maintain accurate financial records to help the company achieve profitability and sustainable growth while maintaining compliance with industry standards.

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KEY RESPONSIBILITIES:

- **Financial Reporting:** Prepare, review, and manage financial statements and reports, ensuring accuracy and compliance with regulatory standards.
- **Budget Management:** Develop and manage project-specific budgets, providing ongoing financial analysis to monitor cost efficiency and profitability.
- **Cost Control:** Oversee project costing, cost allocations, and tracking to ensure projects stay within budget, while identifying potential savings.
- **Tax Compliance:** Ensure the company adheres to local and national tax laws, including filing returns, managing tax liabilities, and handling audits.
- **Cash Flow Management:** Manage cash flow forecasting, ensuring the company maintains healthy liquidity to support ongoing projects and operations.
- **Financial Planning:** Collaborate with senior management to develop long-term financial strategies, assessing project risks, and investment opportunities.
- **Audit Coordination:** Coordinate internal and external audits, ensuring timely and accurate completion of audits and financial compliance.
- **Regulatory Compliance:** Stay updated on industry regulations, ensuring that the company complies with accounting standards, construction laws, and financial requirements.
- **Risk Management:** Identify financial risks related to construction projects and implement risk mitigation strategies to safeguard company interests.
- **Team Collaboration:** Work closely with project managers, engineers, and other departments to ensure financial objectives are integrated into all phases of construction projects.

REQUIREMENTS

- Fully qualified Chartered Accountant (ACA, ACCA, CPA, or equivalent)
- Minimum of 5 years of experience in a financial role, preferably within the construction or real estate industry and proven track record in financial management, budgeting, and cost control for large-scale projects.
- Strong knowledge of accounting software, ERP systems, and financial management tools. Familiarity with construction accounting standards, project costing, and contract management and proficient in tax laws, regulatory compliance, and audit processes.
- Excellent analytical and problem-solving abilities with a keen eye for detail.
- Strong verbal and written communication skills to collaborate effectively with project teams and senior management.
- Highly organized with the ability to manage multiple projects and deadlines in a fast-paced environment and ability to work collaboratively across departments, particularly with project managers and engineers.
- Proactive in identifying financial risks and developing mitigation strategies.

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